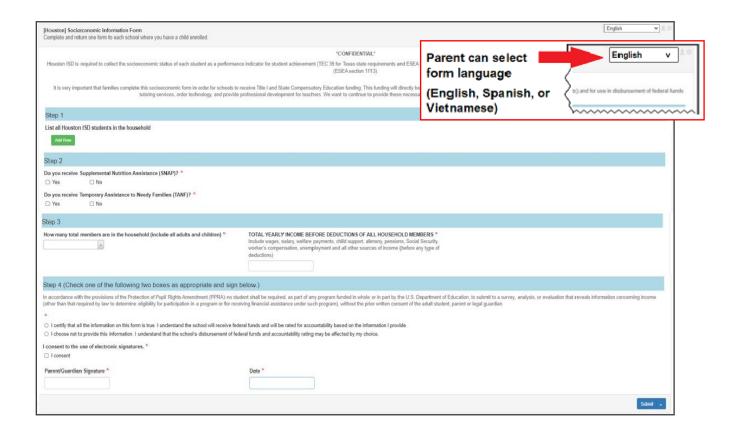


Online SIFs on the Parent Portal

How Parents/Guardians Access and Complete Online SIFs

To complete online Socioeconomic Information forms from the HISD Parent Portal, parents would follow the steps below after logging in:

Step	Description
1	The parent clicks on (on the left side of the screen).
2	On the resulting screen, the parent scrolls down and clicks on Socioeconomic Information Form (this opens the page where data is entered).
3	The parent/guardian enters information and then clicks SUBMIT . RESULT: Socioeconomic data entered online is automatically transferred into HISD Connect and the system assigns an eco code for this student.



Online SIF forms completed by parents / guardians via the campus Parent Portal) **DO NOT** need to be retrieved and printed. Only completed paper SIF forms will need to be coded and retained.